

**Welcome to Holy Trinity  
Dobcross School and  
Pre-School**

**Reception and Pre-School Intake  
Meeting 2023**

# Staff In School

- Headteacher – Miss E. Travis
- Deputy Headteacher – Mrs D. Hodgkin
- SENCO – Miss C. Scowcroft
- Spanish teacher – Mrs A. Ripley
- Music teacher – Mrs R. Housley
- Business Manager – Mrs L. Herbert
- Admin assistant – Mrs J. Rosebury
- Site Manager – Mr T. Wood

# Pre-School Staff

- Pre-School teacher – Miss J. Eko
- Pre-School HLTA – Mrs K. Dakin
- Pre-School TA – Mrs A. Arshad
- Pre-School TA – Mrs J. Walkinshaw
- Pre-School TA (after school club) – Mrs G. Birch
- Pre-School TA (after school club) – Mrs M. Doughty

# Reception Staff

- Reception teacher (Mon, Tues, Wed AM – Miss J. Milnes
- Reception teacher (Wed PM, Thurs, Fri) - Ms L. Bayliss
- Reception TAs – Mrs R. Howe and Mrs M. Doughty

# The Start and End of the day

School opens for Children at 8.45am.

Children must be in school by 8.55am.

Late arrivals must sign in at the front door.

School finishes at 3.15pm – collection until 3.30pm

# Before and After School Club

- Before school club runs from 7.30am-8.45am
- After school club runs from 3.15pm – 5.50pm

# Uniform for Pre-School

Please ensure that all uniform is labelled

See the display table for details of ordering.

**Pre- School Children have the option of wearing:**

- White polo shirt.
- Maroon sweatshirt.
- Jog pants.
- Leggings

# Uniform for Reception

Please ensure that all uniform is labelled

- Grey pinafore/ Grey skirt/ Grey trousers, long or short.
- White polo shirt without school tie
- Maroon Sweatshirt
- Dark red and white checked or striped summer dress.
- Grey or white socks or tights.
- Appropriate sensible black shoes.



# Uniform

Uniform can be sourced from

Simply School Wear in Greenfield. These items include the school crest.

Supermarket/clothing stores for generic items.

Book bags will be available to purchase today. These are priced at £4.00 each. Priority will be given to Reception children.

# Indoor and Outdoor Shoes

Children require a pair of black shoes for outside play.  
(these can also be wellies in the winter)

Indoor shoes can either be another pair of black shoes or a pair of black pumps.

# PE Kit

In the interests of health, comfort and safety, we require a change of clothing for P.E.:

- Dark shorts (Navy or black)
- White or School T-shirt
- Pumps or trainers.

**Please make sure that everything is labelled.**

# Jewellery

- The wearing of jewellery is discouraged throughout school. For safety reasons, children with pierced ears may only ever wear studs which must be removed during P.E. If children are unable to remove and replace their studs themselves, they should not be worn to school on P.E. days.
- Nail varnish and make up should not be worn.

# Food in School

- Pre-School children can choose to have a school meal (currently £2.70 per day) or packed lunch.
- All Reception children are entitled to universal free school meals. Please let the office staff know if you do not want your child to have a school dinner.
- We do not allow Birthday cakes or sweets to be brought to school. We would encourage you to take part in our Birthday book scheme.
- Children are given fresh fruit or vegetables each day. There is no need to send a snack.
- Water is available all day. Milk is also available with the morning fruit snack.
- Children are encouraged to bring a labelled water bottle.

# Visits to School – Pre-School

We are holding 30 min visits to school on Thursday 6<sup>th</sup> July from 9.30am-11.30am.

Please sign up for one of the following sessions

9.30am-10am

10am-10.30am

10.30am -11am

11.Am – 11.30am

# Visits to School - Reception

If your child is currently in our Pre-School you do not need to arrange a visit for them. We have organised for your child to join in with the school transition morning on

**Thursday 6<sup>th</sup> July.**

# Visits to School – Children

Children who are not currently in our Pre-School are invited to visit on

**Friday 7<sup>th</sup> July** in one of the two slots available

**9.30am-10.30am**

**1.30pm-2.30pm**

Parents will be allowed to stay for the duration of the visit.



# The First Week of School

Pre-School and Reception have a short phased entry into school. During this time your child will become accustomed to the routines of school.

## ***Week one***

*Tuesday 5<sup>th</sup> September and Wednesday 6<sup>th</sup> September*

*We intend to split the class into 2 sets of children (around 15 in each set). One set will attend on the Tuesday and one on the Wednesday.*

*Both days will begin at the normal starting time. (8.45am-3.15pm)*

*Thursday 8<sup>th</sup> September*

*All children attend school*

*Please sign up for one of the days. Maximum number each day will be 15.*

# Buddies – Reception

- Your child will be given a Year 6 Buddy
- Their buddy will send them a picture and some information about themselves. We will send this via email or post.
- Their buddy will help them to settle into our school.
- They will take part in a variety of activities with their buddy during the year.

# Forms

You have been sent some forms to fill in. This includes

- Pupil data form
- Before and after school club booking form

Please ensure that these are sent to the school by the end of the week, if not already done so.

# School Website

info@dobcross-school.co.uk

Tel: 01457 872 860

[HOME](#)

[SCHOOL INFORMATION](#)

[PARENTS](#)

[CHILDREN](#)



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[POLICIES](#)

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We **celebrate** the value  
of each child and set **high**  
**expectations** of them.

[Our Ethos & Aims](#)

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# Parental Information

## Policies

If you require any more information or a paper version of any document on our website, please contact the school office on 01457 872 860

[Accessibility Plan](#)



[Anti Bullying And Cyber Bullying](#)



[Assessment Policy 2020](#)



[Attendance Policy](#)



[Behaviour Policy](#)



[Bereavment Policy](#)



[Calculation Policy](#)



[Charging And Remission Policy](#)



[Child Protection and Safeguarding Policy 2020](#)



[Child Protection and Safeguarding Policy Addendum](#)



[Co Ordinated Admissions Scheme](#)



[Co Ordinated Admissions Scheme 2021-2022](#)



[Collective Worship Policy](#)



[Communication Policy](#)



[Community Cohesion](#)



[Complaints Procedure](#)



[Confidentiality Policy](#)



[Curriculum Statement](#)



[Data Protection Policy](#)



[Designated Teacher For Pupils In Public Care](#)



# Term Dates

## Term dates – Academic Year 2023 – 2024

Autumn Term



Spring Term



Summer Term



# Where to find information

All information will be on the Website.

It can be found by going to the School Information tab and then starting school, Reception/Pre-School.

# Communication

Communication is through Parentapp

Please watch out for the activation email or text message. This will inform you how to register.

Please note that this needs to be completed in one session as the link expires.





Any time you can spare to help is greatly appreciated. We always welcome help with a variety of tasks including.

- Baking Cakes
- Manning stalls and helping run events
- Helping set up and clearing up for events
- Planning events
- Providing services or skills

The list of ways you can help is endless!

Even if you cannot commit to having a role on the organising committee, we would love to hear from you to join our list of volunteers.



## Holy Trinity C of E Primary

# SCHOOL LOTTERY

### APPLICATION FORM

Parent Name \_\_\_\_\_

Child's Name \_\_\_\_\_

Address \_\_\_\_\_

\_\_\_\_\_ Postcode \_\_\_\_\_

Telephone No. \_\_\_\_\_

Email address \_\_\_\_\_

Number of tickets required @ £1 per month

### STANDING ORDER MANDATE

Bank name \_\_\_\_\_

Address \_\_\_\_\_

Sort Code \_\_\_\_\_ Account No. \_\_\_\_\_

Account Name \_\_\_\_\_

Please pay:  
FODS, NatWest Bank plc, Yorkshire Street, Oldham, OL1 1QT  
A/c no: 30359910 Sort code: 01-08-99

The sum of £\_\_\_\_ per month on the 1st of each month commencing

\_\_\_\_\_ until such time as this standing order is cancelled

Signature \_\_\_\_\_

#### MONTHLY PRIZES:

1st—£25

2nd—£15

3rd—£10

#### HOW TO TAKE PART

- Set up your standing order with your bank
- Complete this form
- Post in the FODS post box in the main office

**FODS**  
FRIENDS OF DOBBOSS SCHOOL



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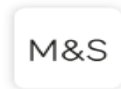
with easyfundraising

You shop, brands donate to us.  
It won't cost you any extra!



### How to sign up

- 1 Visit the link below or scan the QR code  
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- 2 Search for us
- 3 Your favourite brands donate whenever you spend with them



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easyfundraising App



Excellent 3,945 reviews on Trustpilot



Any Questions?

# What Next?

- The staff will be in the classrooms to answer any questions you have.
- Please feel free to have a look around school.
- Please fill in the forms before you leave.
- Sign up for a visit slot
- Pick up your first day
- Pick up FODS information
  
- During the Autumn Term we will hold information evenings on the curriculum.